

# Harichand Guruchand University



## Office of the Vice Chancellor

Memo No. 212/HGU/21-22/Tender/04

Date: 23/03/2022

Quotations are invited only from competent & reputed vendors/eligible Agencies/Firms/Co-op. Society, for supply of Text and Reference Books for the Students of M.A. in Journalism & Mass Communication as per specifications furnished in separate attachments given below.

### **Necessary documents to be submitted are as follows**

1. Photo copy of Current Trade License/ Equivalent document(s)
2. Photo copy of G.S.T. Registration Certificate, if required
3. Photo copy of I.T.R. of last financial year
4. Photo copy of PAN Card
5. Photo copy of Cancelled Cheque leaf for Bank Account details (Name, A/C No., Bank, Branch, IFSC)

Quotations completed in all respects should reach the office of the undersigned on 29/03/2022 by 2 p.m. Offers are to be sent to [vchgu2021@gmail.com](mailto:vchgu2021@gmail.com) in password protected folder. Bids will be opened on the same day at 4.00 P.M. in the presence of available bidders through online mode. (Google Meet Link to be communicated in their respective emails on 29/03/2022 at 2.10 p.m. The total valuation of the Books is equal to or less than Rupees ninety nine thousand only. The amount is proportionally to be distributed to all available books. For further details, please visit our website [harichandguruchanduniversity.com](http://harichandguruchanduniversity.com). The University has every right to cancel the quotation(s) or to allot the tender to any bidder who has to satisfy with valid papers as asked for. The number of items of the tender may be altered.

Sd/-  
Vice Chancellor

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Copy for information and wide circulation to :

1. The Sub-Divisional Officer, Bongaon, North 24 Parganas through email id [sdobongaon@gmail.com](mailto:sdobongaon@gmail.com)
2. The Block Development Officer, Gaighata, North 24 Parganas through email id [bdogaighata@gmail.com](mailto:bdogaighata@gmail.com)
3. The Proadhan, Ichhapur II Gram Panchayat, through email id [ichhapur2@gmail.com](mailto:ichhapur2@gmail.com)
4. University Notice Board and/or University Website [harichandguruchanduniversity.com](http://harichandguruchanduniversity.com)

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