

# Harichand Guruchand University

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West Bengal



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**Shri Prakash Chandra Bagchi**  
Controller of Examinations (Offg.)

Website:  
[harichandguruchanduniversity.com](http://harichandguruchanduniversity.com)

Memo No: 92/HGU/22-23/Attendance Internal-2

Date: 19.01.2023

## Notification

This is to notify all students of **1<sup>st</sup> Semester** of Session 2022-24 that **minimum 75% attendance** is required to get eligible for appearing in **Internal Assessment-II** which will be started from **30.01.2023**. Attendance of every class shall be counted till **20.01.2023** and same shall be published on end of the day for the aforesaid reason.

This is being issued with the kind concurrence of the Hon'ble Vice Chancellor.

Sd/-  
Controller of Examinations (Offg.)  
Harichand Guruchand University

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Copy forwarded to:

- 1) The Hon'ble Vice Chancellor, Harichand Guruchand University, for his kind information only
- 2) The Registrar, Harichand Guruchand University
- 3) The Finance Officer, Harichand Guruchand University
- 4) All HoDs (In-Charge), requested to circulate it among all Teachers and Students of their respective departments and assure that they all have been well informed
- 5) Dr. Nayan Sarkar, CJA, requested to look into all facts in this regard of his respective departments
- 6) Shri Bivash Pramanick, CJA, requested to look into all facts in this regard of his respective departments
- 7) University Website for its wide circulation
- 8) University Guard File

Controller of Examinations (Offg.)  
Harichand Guruchand University